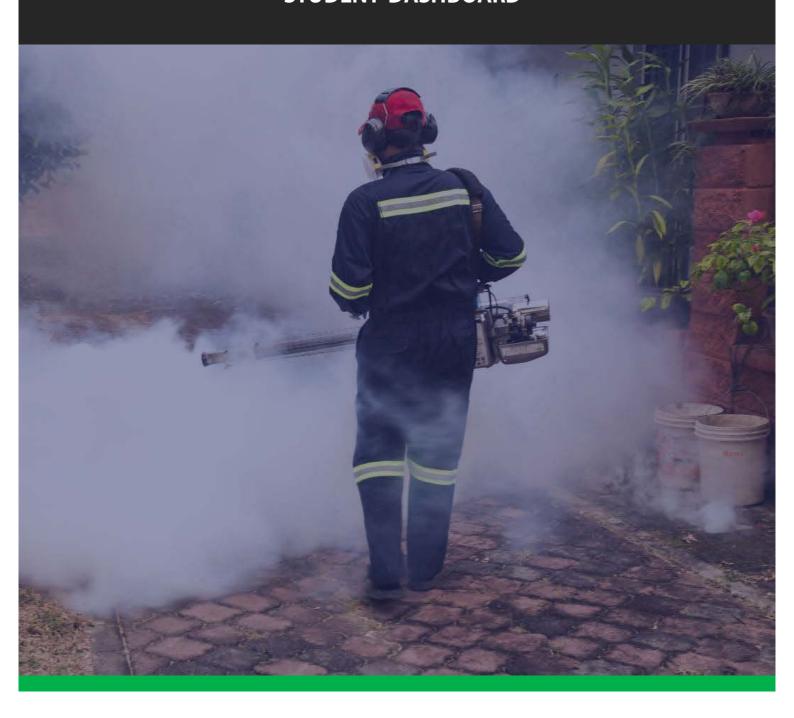
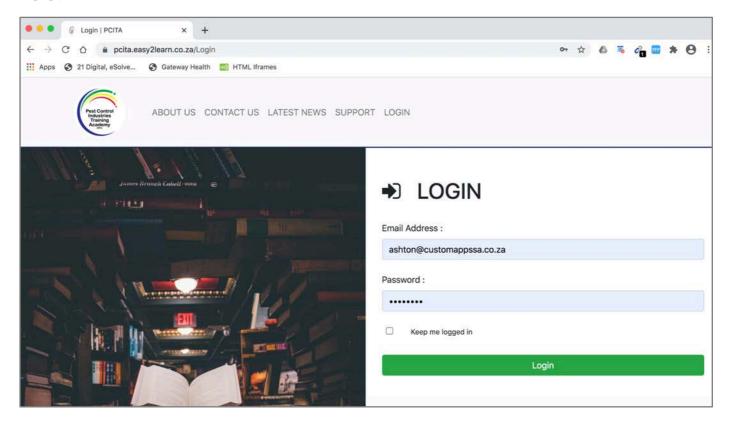


STUDENT DASHBOARD



LOGIN



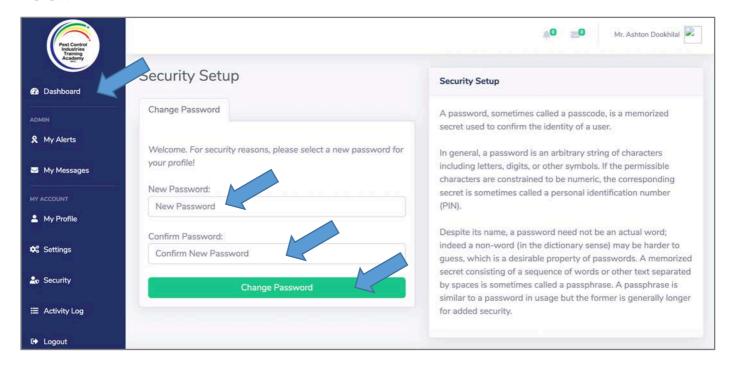
Login to the learner Management System to access your course and module content.

Link: https://pcita.easy2learn.co.za

Please use your email and the Password will always be Password on the first attempt. You will be able to change your password to something more secure once you login to the system.



LOGIN



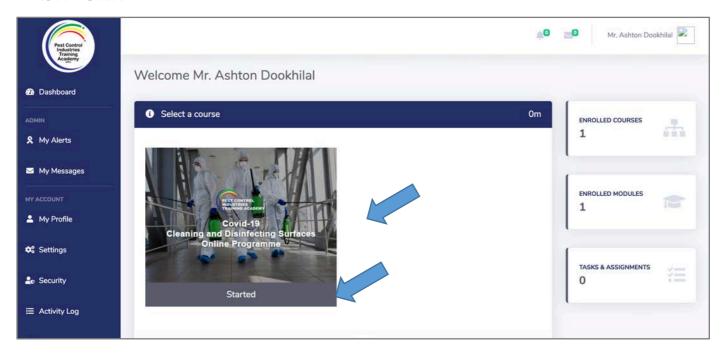
Once you have logged in, you will be given an option to change your password to something more secure. Add the new password and click on the green button which says change password.

Once you have done this. Make sure you save this password somewhere so that you do not lose it.

Then click on the dashboard option on the left menu.



DASHBOARD



Your will see the course you are enrolled for on your dashboard. It should state started if it is a new course which you are enrolled for. Click on the course image.



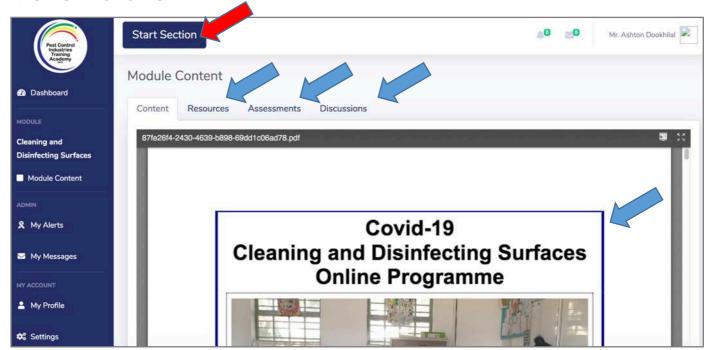
COURSE MODULE



On the next screen you will see the modules for the course. Click on that.



MODULE SECTION

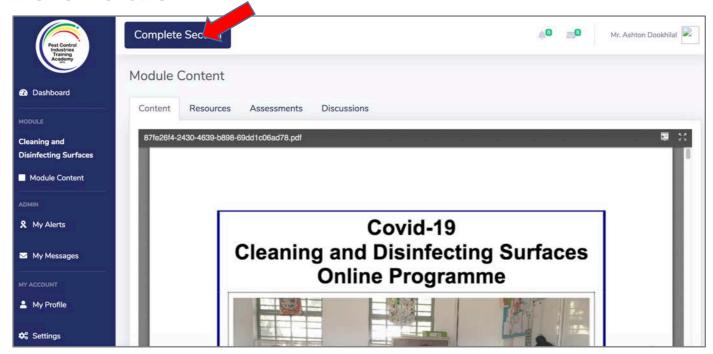


On the next screen you will see the module section and the content. Additional resources assessments and discussions will be displayed as well. Assessments will be active only once the section is started and completed.

Click on the start section button. Go through all the content so you are prepared for the assessment.



MODULE SECTION



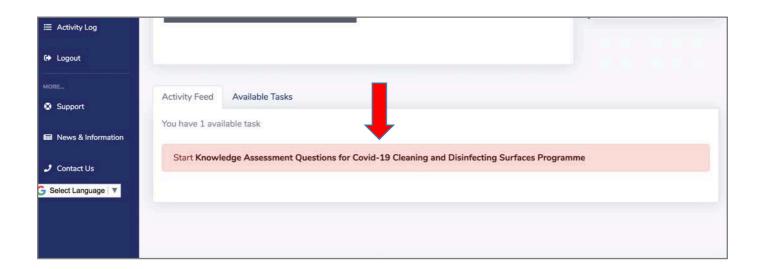
Click on the complete section button once you are ready to take on the assessment.



DASHBOARD AND TASKS



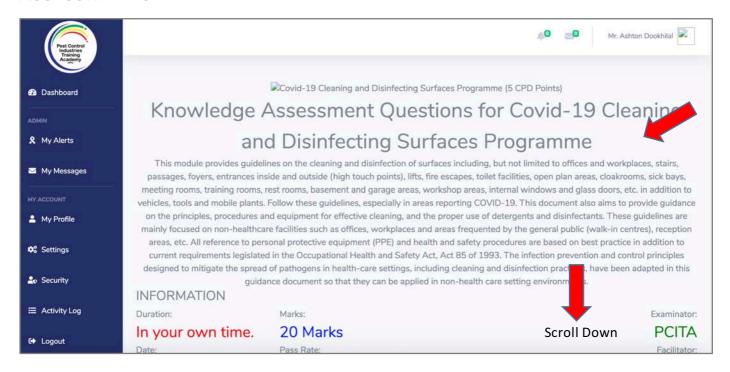
Go back to your dashboard. Then scroll down to the tasks section.



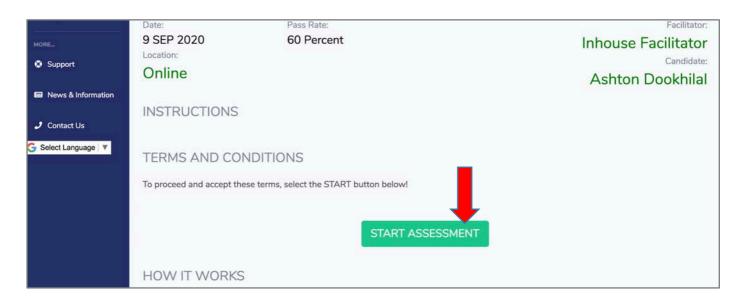
The assessment will display here. Click on it to attempt it.



ASSESSMENTS



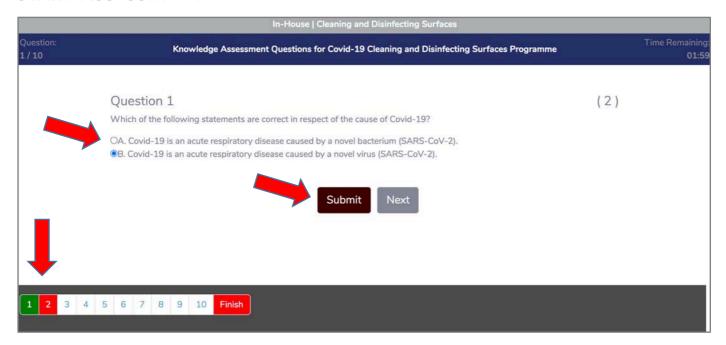
The basic information on the assessment will be displayed here. Scroll down on this page and click on the start button.



Click on the start assessment button.



START ASSESSMENT



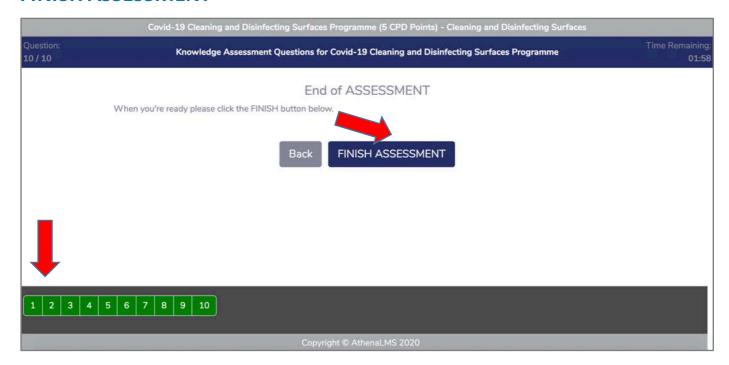
Select your answer.

Please click on the submit button to submit your answer. If you click on next, your answer will not be submitted.

All submitted answers will be displayed in green at the bottom and in red if not yet submitted.



FINISH ASSESSMENT

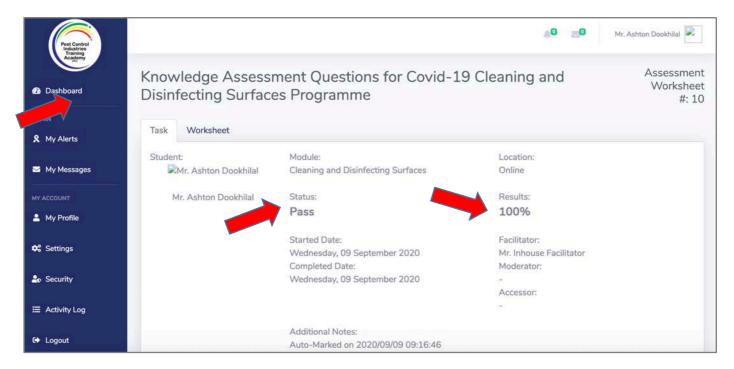


Click on the FINISH ASSESSMENT button at the end.

You will see all submitted answers in green.



TASK AND RESULTS



The system will auto mark your assessment and your will receive your results on the next screen. If you have passed the assessment, you will be able to download your certificate.

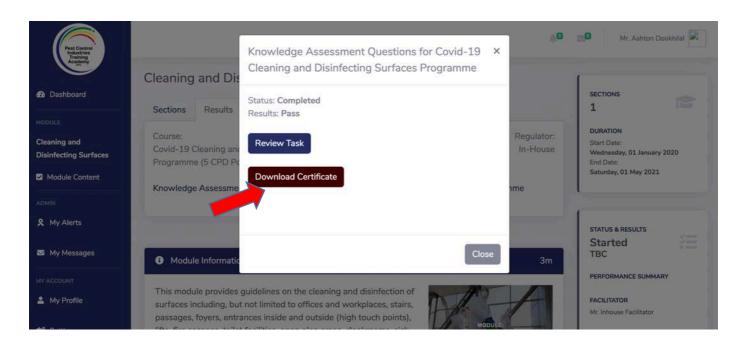
Go back to Dashboard.



RESULTS



Go back the the module section screen. Click on results.



Click on the Download Certificate option.



DOWNLAOD OR PRINT CERTIFICATE



Congratulations!!!

You may download your certificate or print it if you wish.

